

Project Management

For Successful Management of Projects within Time, Cost and Scope estimates

Success as a project manager depends on the ability to define, plan, organize, control and complete a variety of tasks within a finite set of resources.

Pistis Consultancy Solutions LLP offers a “result oriented” Project Management workshop and consulting support which enables project managers to manage their projects successfully. This workshop develops critical business knowledge, interpersonal skills and project management tools and techniques with a prime focus on development of the project managers to enable them manage the project as a holistic deliverable rather than only on managing a collection of tasks.

Profile of Participants

- Executives who are ready to venture into the Project Management as a profession
- Executives embarking on a one-off project and desiring to manage it effectively
- Functional Managers (Marketing Managers, HR Managers, Consultants) who are venturing into projects
- Executives who want a credential to be recognized as Project Management Professional
- Project Managers wanting to learn use of project management tools

Objectives

- To focus the learner on developing proficiency in the four steps of project management:
 - Scoping, Planning, Execution and Closure
- Familiarize current project managers with the complete PM process including:
 - Allocation of resources
 - Estimation skills
 - Developing Gantt and Critical Path Charts
 - Develop the necessary interpersonal and managerial skills needed to successfully plan, manage, close and evaluate projects

Key Topics

- Project Planning
- Scope Definition
- Systems Requirements Analysis
- Risk Management
- Developing Work Breakdown Structure
- Time, Effort, and Cost Estimates
- Vendor Management Planning
- Communication Plan
- Change, Quality Control

Benefits of the Project Management training workshop

- The workshop has been developed to enable the participant to manage and execute projects with a very high probability of success
- Acquire ability to manage projects on time and within budgets
- Improve proficiency in using project management tools effectively

Topic Coverage

- Introduction to Projects and Project Management Process
- Scoping
 - Scope Definition
 - Identify Stakeholder Needs and Expectations
 - Identify Business Requirements
 - Perform a Systems Requirements Analysis
 - Identify Roles and Responsibilities
 - Create a Scope Document
 - Gain Stakeholder Consensus and Approval
- Planning
 - Creating a Work Breakdown Structure (WBS)
 - Performing Risk Management
 - Developing Effort, Time, and Cost Estimates
 - Creating a Project Schedule
 - Gantt Charts, Critical Path, Calendar, Project Network, PERT
 - Creating a Budget
 - Creating a Project Team
 - Creating a Vendor Management Plan
 - Creating a Resource Management Plan
 - Creating a Communication Plan
 - Creating a Quality Management Plan
- Execution
 - Track the Project and Resolve Issues
 - Manage Resources
 - Manage Quality
 - Manage the Project Team
 - Manage Change
- Closure
 - Project Closure
 - Hold a Customer Acceptance Meeting
 - Conduct a Project Review
 - Identify the Lessons Learned
 - Compile a Project Report
- There will be a separate session on MS-Project as a project management tool
- ***In addition, there will be a special focus on Theory of Constraints based Critical Chain Project Management (CCPM)***

The sessions will be interactive and will be based on case studies and live exercise. In addition, to ensure retention of concepts, experiential learning using games will be practiced

Workshop Duration

- The workshop duration will be 2-3 days. This will be finalized based on the scope which will be decided after preliminary discussions with the stakeholders

Batch Size

- The batch size will be limited to a maximum of 18 participants

Pre-requisites

- Adequate number of laptops / desktops with MS-Projects will be needed for training
- Training facilities such as training room, projector, etc. will have to be provided by the client

About us

Pistis Consultancy Solutions LLP is a team of practicing professionals primarily involved in providing consulting solutions using structured methodology which ensure highest level of success. We link our consulting fees to be benefit that we bring to our clients. Our consultants bring in a rich experience (including international) spanning cross-functional areas covering Strategy, Project Management, Operations, Sales & Marketing and IT Strategy, Disaster Recovery and Business Continuity Planning.

Our consultants have provided result oriented consulting solutions to many large corporates and Owner Managed Businesses and have trained over 5000 participants over the last 20 years. With hands-on experience in consulting and training, our consultants bring in a unique set of training methodologies developed and fine-tuned over a period of time.

The Process

Our programs are driven using a “workshop” based approach, leveraging:

1. Case discussions from “live” instances
2. Exercises to be undertaken by participants in their respective organizations and
3. Post training follow-ups & review

Workshops offered by us

1. Project Management Training
2. Conflict Management for win-win
3. Effective Communications and interpersonal skills

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